

SARA ELIZABETH GIBSON, M.A., C.R.C.

Health Connection of Illinois, P.C.
14722 S. Naperville Road, Suite 108
Plainfield, IL 60544
(815) 733-6940

EDUCATION

Northern Illinois University, Dekalb, Illinois
Certified Rehabilitation Counselor, March, 2015
Master of Arts Degree in Rehabilitation Counseling, May, 2015

Illinois State University, Normal, Illinois
Bachelor's Degree in Interdisciplinary Studies, May, 2013

EMPLOYMENT

2014-Present **Health Connection of Illinois, Plainfield, Illinois**
(Consulting firm for private sector rehabilitation)
Vocational Rehabilitation Counselor

- Responsibilities include: case management, personal vocational assessment, vocational testing, career counseling, job placement and job seeking skills training
- Supervise job placement staff
- Conduct job analysis and labor market surveys
- Provide assistance with resume and cover letter revision along with developing appropriate interviewing techniques
- Perform and educate clients of the counselor/client responsibilities according to their vocational plan such as: job development, follow-up services, and participating in interviews within physical restrictions and vocational capabilities
- Create monthly progress reports including all job placement activity with a detailed list of employer contacts and vocational outcomes
- Carry out job development and follow-up services for a number of claimants with consideration to their knowledge, skills, and abilities
- Responsible for reviewing thousands of occupations via the DOT in regards to their exertional level, skill level, and physical requirements

AFFILIATIONS

International Association of Rehabilitation Professionals (IARP)